



Alberta Fire Safety Association

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General Meeting
October 1, 2021
Virtual Meeting held on Zoom

Members Present

Robbin Foxcroft	Fire Safety Services (Calgary)	Darrell Shermak	Intertek Testing
Wayne Backiney	Pro-Tech Fire	Joseph Jean Lunick	Reality Power Clean
Olga Bushell Berke	Convergent Technologies	Chad	CK Fire & Safety
Cindy Webber	Amptec Fire	Amanda Smith	Convergent Technologies
Marc Chayen	Brogan Safety	Abdel	Savvy Fire
Lorne Buczyk	Karlen-Elecom	Leon Park	Pro-Tech Fire
Sandy MacKenzie	Behr Integrated Solutions	Lorne	Amptec Fire
Randy Brown	Fahrenheit 451		

Robbin Foxcroft opened the meeting at 10:03 am and stated we would follow the agenda as distributed. The meeting was held via Zoom video due to Covid19 restrictions.

Minutes: The minutes of April 2021 were distributed by the secretary Robbin Foxcroft in email form. Robbin moved that we dispense of the reading of the minutes and adopt. There were no objections. The minutes were added to AFSA website.

Treasurers Report: Bank account as of October 1, 2021, is \$13,365.49. All bills and accounts are paid and up to date.

New Business:

From previous minutes:

- Elections reminder for 2022. President, 1st Vice President, 2nd Vice President and Secretary/Treasurer required
- All chair positions for sub-committee to be filled January 2022: Portables, Fixed Systems, Fire Alarms & Canopy Cleaning.
- Seat for Fire Sub-Council to be filled. One resume has been submitted by Marc Chayer. Second resume required to have the Fire Sub-Council vote in new member. Resumes to be submitted prior to December 31st for anyone interested.

From meeting agenda:

- Kevan Jess supplied the OFC proposed changes document to be distributed to all members for comments. A question was submitted by Courtlin Quinn via email (unable to attend meeting) regarding shop inspections: Should certification companies (Intertek / ULC) be required to check actual function of equipment when they are doing their inspections? Randy suggested Darrell Shermak of Intertek Testing Services provide some clarification of the procedures for shop inspections. Darrell stated that when he does an inspection, most of the time the shops are in full function, and he watches the technician complete maintenance. Sandy MacKenzie offered to email his contact at ULC to investigate their inspection procedures to confirm if they verify working equipment.
- It was mentioned that the Central Registry is needed more now than ever due to the non-certified work being performed in the field. Although it has been stagnant at the Safety Codes Council for years, Randy Brown suggested AFSA should look into the benefits of creating the registry and maintaining it.
- Marc Chayer brought forward that the local authorities in rural areas are not aware or understanding their responsibilities. They are not aware that they are the authority that the service companies are to be reporting deficiencies to and enforcing the code. He feels that more education for the AHJ's is required.

Action Items From Previous Meetings:

- 01.30.20.1 Bylaws were retyped by Kevin Stanger. To be distributed with meeting minutes and original scanned documents to membership for review. Comments and suggestions to be sent to Robbin within 4 weeks. Kevin to draft updated bylaws to be redistributed to membership once all comments have been received. Motion made by Marc Chayen, seconded by Wayne Backiney – no objections.
 - 01.30.20.2 Terms of reference to be developed for all positions that represent the AFSA once bylaws have been updated and accepted. – Tabled
 - 01.30.20.3 Prioritize and develop an achievable action plan for the four industry committees once bylaws have been updated and accepted. - Tabled
- Introduce levels of membership:
- o Industry - full input, eligible for board membership and vote.
 - o Associate - limited - external input and guidance - provide services to the industry.
 - o Corporate - supports and promotes the AFSA.
 - o Exoficio - AHJs - intent, interpretation and application of legislation and compliance
- 04.26.21.01 Procedures for the Executive Elections next were as well as the Fire Sub Council position were mentioned.
 - o Fire Sub Council seat – two resumes to be submitted to Fire Sub Council to be voted on
 - o Executive Seats & Executive Secretary position – names and letter of interest to be sent.
 - o Current AFSA board is election committee.

Kevin Stanger noted that according to documents he read, the Fire Sub Council seat can be represented by anyone in the industry.

Committee Reports:

- a. **Portables:** (Wayne Backiney): Wayne had nothing to add, as everything was covered previously
- b. **Fixed Systems:** (Ron Foxcroft): Ron Foxcroft submitted his resignation on October 1, 2021, as the Fixed Systems chair due to retirement. The chair can sit vacant until elections are held in 2022. Robbin mentioned the lack of product available for fixed fire suppression systems due to raw material shortage and shipping difficulties.
- c. **Fire Alarms:** (John Wingert): John did not attend. Lorne from Amptec provided information about The City of Edmonton recommending tenants to complete in suite device annual inspections in lieu of allowing fire alarm technicians access. Fire Marshall Bulletin 2021-09-29 refers to Standata 19-FCB-003 which details the Maintenance of Fire Protection Devices within Residential Suites of Multi-family Buildings. (Both documents attached). Lorne addressed the lack of formal language used in the Bulletin. Randy Brown provided a sample form for the tenants to complete if they choose to complete the in suite device inspection (attached).
- d. **Canopy Cleaning: (Shelby VanGroothest):** Shelby was not in attendance. Joseph had nothing to report on canopy cleaning at this time.
- e. **Fire Sub Council:** (Robbin Foxcroft): The Fire Sub Council meeting was held on Sept.16, 2021. There was a presentation given regarding Wildland Urban Interface Fire Risk. There was no update given on the Qualified Persons Registry. The Vice Chair South position (Held by Robbin Foxcroft) term has come to an end. It was discussed and accepted that Robbin will hold the position until the end of her term in 2022, when a new Vice Chair South will be appointed.
- f. **Fire Administrator's Office:** (Tina Parker): AMA was unable to attend the meeting due to scheduling conflicts.
- g. **Sister Associations:** CFAA has announced they will hold all meetings in 2022 virtually due to the pandemic. It was also noted that there are many changes coming regarding the testing of fire alarm systems, such as the return of the smoke detector sensitivity testing.

Round Table:

Lorne Buczyk inform us there is a new Kitchen Fire Suppression System on the market from Greece, however it is only UL listed at this time. He also wanted to mention the passing of Sandy Clark who contributed a life time to our industry.

Marc Chayer noted that the AFSA must stay relevant. We can be effective in ridding the industry of poor workmanship and non-certified companies.

Randy Brown: The most important component of AFSA is the Fire Sub-Council seat. In order to keep the seat on the Council, AFSA must stay active. This is the industry's voice for change.

Next Meeting: January 2022 (date to be announced)

As this concluded the business on hand, the meeting was adjourned at 11:20 am.

Secretary/Treasurer

Robbin Foxcroft

