



Alberta Fire Safety Association

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Annual General Meeting
January 31, 2020
Black Knight Inn, Red Deer, AB

Members Present

Robbin Foxcroft	Fire Safety Services (Calgary)	Brian McBain	Underwriters Laboratories
Ron Foxcroft	Fire Safety Services (Calgary)	Mike Williams	Embers Fire
Tim Alton	Embers Fire	Kevin Stanger	Pro-Tech Fire
Wayne Backiney	Pro-Tech Fire	Mark Warren	Johnson Controls
Vern Fallsheer	Astec Safety	Ginny Gullage	Meridian Fire Protection
Kevin Mozak	Meridian Fire Protection	Darrell Shermak	Intertek Testing
Shawn Read	AFA Fire & Safety	Marco Gialleonardo	AFS Fire & Safety
Sean Doerkson	Brogan Safety	Mike Cushing	Reese Safety Services
Scott Thackray	Innovative Fire & Safety	Richard Corley	Levitt Safety
Derek McEwen	Levitt Safety	Jack Miedema	Levitt Safety
Sandy MacKenzie	Behr Integrated Solutions	Pat Purnell	Intertek Testing
Shelby VanGroothest	Shelby International	Mike Baker	Alberta Municipal Affairs
Dean Clark	Alberta Municipal Affairs	Tina Parker	Alberta Municipal Affairs
Shane Wass	Sprouse Fire	Vic Ritchie	Sprouse Fire
Marc Chayen	Brogan Safety	Joseph Jean Luniar	Reality Power Clean
Michael Massirika	Reality Power Clean	Don Nelson	Airdrie Safety & Fire Supply
Lorne Buczyk	Karlen-Elecom	Rob Becker	Alberta Building Maintenance
John Schmidt	JAS Electrical		

Robbin Foxcroft opened the meeting at 10:04 am and stated we would follow the agenda as distributed.

Minutes: The minutes of October were found to not be on the website; therefore, a motion was presented to have them distributed to the members and an email vote to accept will be sent to all by February 15th. Seconded by Rob Becker - Approved

Treasurers Report: Bank account as of January 31, 2020 is \$10,722.68. All bills and accounts are paid and up to date.

New Business:

From meeting agenda:

- ULC update from Brian McBain, guest speaker. Brian gave a power point presentation of UL/ULC changes and clarifications. Brian will be forwarding information Robbin to distribute to the members from the power point presentation.
Can/ULC & ANSI standard changes in 2019. CAN/ULC-S1001 was revised in June 2019 Standard for Integrated Systems.
ULC will also be releasing a certification course for S1001.
Every ULC Standard is available for viewing online for free at: www.shopulstandards.com.
Brian talked about counterfeit UL/ULC products, such as extinguishers, sprinkler parts etc. All notices for counterfeit products can be found at UL Public notices website.
ULC cannot recall product, they can only inform the public. Health Canada or Manufacturer are the only bodies that can issue recalls.
UL Product iQ to search all (worldwide) UL/ULC listed products.
Importers of equipment from other countries are responsible for bringing in properly listed ULC product. ULC is unable to police equipment being brought into Canada that has UL listing.
- Executive Elections for next 2 years – Executive only
Nominees:
President: Randy Brown has agreed to continue, Darrell made the motion & Mike Williams seconded, approved
1st Vice President: Sandy MacKenzie has been nominated, motion made by Rob Becker and seconded by Jack Miedma, approved
2nd Vice President: Darrell Shermak has nominated himself
Kevin Stanger submitted himself for nomination
Kevin and Darrell left the room, vote by raise of hand concluded Darrell Shermak will be 2nd Vice President

- Member annual association due invoices were sent by email/mail yesterday, January 30, 2020
 - Financial yearend was sent to accountant on January 6, 2020. It was returned January 14, 2020. Robbin passed out copies to members for review. Any questions or concerns can be forwarded to info@albertafire.com
 - ID cards for certified technicians. Details to move forward. Robbin presented possible liability issues with verifying credentials and maintaining the course recertifications, and specialized requirements within the NFC 19-AE. A discussion was held that if private companies wanted to create their own for their employees it would be a company liability. A motion was presented that the AFSA remove this item from the agenda from Darrell Shermak, Mike Williams seconded, approved.
 - Qualified persons registry, options moving forward. It was suggested by Robbin that the same as above apply with the registry. Safety Codes Council has requested it remain on the Fire Sub Council agenda in hopes of moving forward. Shelby VanGroothest made the motion to remove this from the agenda, Ron Foxcroft seconded, approved.
Ron presented the City of Calgary requirements for qualifications to perform service in Calgary; business id number, contractor's license, city qualified trades people. Pat Purnell added that the certification requirements by Intertek are very clear, but they rely on transparency and once the technician is outside the shop it is out of the certifying bodies capability to track competency or workmanship.
 - Kevin Stanger advised that the mission statement from the old website was not moved to the new website. He would like to see it put back on the website for review at next meeting to determine if the purpose and goal of AFSA meet current compliance and industry needs. Robbin will ask Randy to add to web site.
 - Kevin Stanger added the following items to the agenda;
 - The bylaws be reviewed, updated and made public. Robbin has scanned the original documents. She will send a digital copy to Kevin Stanger via email (completed January 31, 2020). They will be retyped exactly, in order to have a digital copy. Once completed they will be distributed to the members via email and discussed at the next meeting.
 - Terms of reference be developed for all positions that represent the AFSA
Pause and review current projects – prioritize and develop an achievable action plan for the four industry committees
Projects
Introduce levels of membership: - Kevin Stanger
 - o Industry - full input, eligible for board membership and vote.
 - o Associate - limited - external input and guidance - provide services to the industry.
 - o Corporate - supports and promotes the AFSA.
 - o Exoficio - AHJs - intent, interpretation and application of legislation and compliance
- All of the above are addressed in the original bylaws, therefore will be reviewed and updated if needed in the following meetings.

Action Items From Previous Meetings:

- 01.26.18.1 - Training videos for inspectors and SCO's to be developed and added to the AFSA website. Extinguisher demonstration as well. – Tabled, videos available online, link to website, in progress
- 04.20.18.1 - Motion to submit change to NFPA regarding 'inspection' of new extinguishers in NFPA 10. Previously denied, to be removed from action list
- 04.26.19.1 – Complaint form to be added to AFSA website. No update
- 04.26.19.2 Kevin Stanger – Fire extinguisher servicing shop inspections – discuss the obligations with members and how they are meeting their due diligence and OHS obligations. Robbin suggests all complaints and suggestions for improvement be sent to Robbin at info@albertafire.com. Robbin will compile the list and send to members for discussion to formalize a letter to be sent to Standards Council of Council.
- 10.04.19.1 – Non-Certified personnel continue discussion – to be removed from action list. Discussed fully.
- 10.04.19.2 – Building owners' requirements to be added to AFSA website. Updated to, link Safety tips sheets from Safety Codes Council web site and remove form list
- 10.04.19.3 – Public Education Committee - Pre 1984 Fire Extinguisher article to be added to website

Committee Reports:

- a. **Portables:** (Wayne Backiney): Wayne asked the group if there is anything AFSA needs Wayne to look into?
Rusoh Inc fire extinguisher that does not require internal maintenance or hydro test. This is UL/ULC listed and can be sold in Canada. John Schmidt asked for clarification on what the Champion fire extinguisher is. Brian McBain stated that it is a ULC listed private label Kidde brand extinguisher being sold exclusively from Flame Tamer.
- b. **Fixed Systems:** (Ron Foxcroft): Ron Foxcroft said there are no updates at this time.
- c. **Fire Alarms:** (John Wingert): John Wingert was unable to attend. No other updates were given at this time.
- d. **Canopy Cleaning:** (Shelby VanGroothest): A US based training company is attempting to bring their training course into Canada. Shelby with AMA will be reviewing course material to see if it is viable in Canada..

- e. **Fire Sub Council:** (Robbin Foxcroft): The last meeting was held on January 23, 2020. Micro distillery working group submitted recommendations for NBC/AFC/AEC to create Standata ‘road map’ for micro-distilleries. Cannabis extraction presentation. Federal government issuing medical cannabis growing licenses for residential homes for more than the legal 4 plants. Upwards of 200 plants for one person/residence. No wording in the federal requirement that these houses have to conform with any codes (NBC/NFC), regardless of amount of plants, or extraction process (chemicals). Maybe insurance statement or AMA documentation required. The Office of The Fire Commissioner has been disbanded. James Orr will hold the title of Fire Commissioner, whereas the inspectors will be reporting to Tina Parker.
- f. **Fire Administrator’s Office:** (Tina Parker): Please send all future information requests to: safety.services@gov.ab.ca Attn: Fire Duty Officer. An application for non-post secondary portable fire extinguisher certification course that will be submitting a code change request for next cycle. Qualifications of Service Providers for Fire Protection equipment document to be released in the near future to clarify qualification requirements.
- g. **Sister Associations:** No updates at this time

Membership: AFS Fire & Safety, Mysa Hood Cleaners, EHSpro, Levitt Safety

Round Table:

Sandy – CFAA technical seminar April 8 at Cost Plaza Calgary
 Richard Corley – Frank Schroder from City of Calgary sent mass email to have regular meetings for the industry sectors to continue with updates and concerns. If you attended the previous meetings, you were added to the email list. They have asked for responses for participation.

Next Meeting: Tentatively Scheduled for April 24th at 10:00 am at the Black Knight Inn, Red Deer, AB. Confirmation will be sent onco meeting room and date are confirmed.

As this concluded the business on hand, the meeting was adjourned at 12:25 pm.

1st Vice Chair

Sandy MacKenzie

Secretary/Treasurer

Robbin Foxcroft

Action Items

01.26.18.1	Online training videos	Randy Brown/Robbin Foxcroft
04.26.19.1	Complaint form for AFSA website	Not assigned
04.26.19.2	Email concerns and suggestions to Robbin for extinguisher shop certifying bodies	All members
04.26.19.1	Complaint Form for AFSA website	Not assigned
10.04.19.2	Link SCC Safety Tips Sheets web site to AFSA web site (public education page)	Robbin/Randy
10.04.19.3	Public Education page on website. Inc pre 84 extinguisher code adoption	Robbin/Robbin
01.31.20.1	Add previous AFSA mission statement to new website	Robbin/Randy
01.31.20.2	Conversion of bylaws and distribution to members	Robbin
01.31.20.3	Review and comment on bylaws for updating	All members