



Alberta Fire Safety Association

1313 Hastings Cres SE
Calgary, AB T2G 4C8
Phone: (403) 692-0270
Fax: (403) 692-0274
E-Mail: info@albertafire.com
Web: www.albertafire.com

General Meeting
April 23, 2021
Virtual Meeting held on Zoom

Members Present

Robbin Foxcroft	Fire Safety Services (Calgary)	Gerald Tonelatto	Clearflow Services
Ron Foxcroft	Fire Safety Services (Calgary)	Kevin Stanger	Pro-Tech Fire
Wayne Backiney	Pro-Tech Fire	Mark Warren	Johnson Controls
Olga Bushell Berke	Convergint Technologies	Darrell Shermak	Intertek Testing
Marco Gialleonardo	AFS Fire & Safety	Cindy Webber	Amptec Fire
Scott Thackray	Innovative Fire & Safety	Pat Purnell	Intertek Testing
Shelby VanGroothest	Shelby International	Shane Glass	Sprouse Fire
Marc Chayen	Brogan Safety	Joseph Jean Luniar	Realty Power Clean
Lorne Buczyk	Karlen-Elecom	Bastien Morin	The Firehalt Company
Sandy MacKenzie	Behr Integrated Solutions	June Morin	The Firehalt Company
Courtlin Quinn	The Safety Depot	Shelby VanGroothest	Shelby International
Tara Ross	22 South Fire Inc	Randy Brown	Fahrenheit 451
Jerry Poon	Amptec Fire	Steve Teshima	22 South Fire

Robbin Foxcroft opened the meeting at 10:02 am and stated we would follow the agenda as distributed. The meeting was held via Zoom video due to Covid19 restrictions.

Minutes: The minutes of January 2021 were distributed by the secretary Robbin Foxcroft in email form. One editorial error was mentioned by Kevin Stanger. Robbin moved that we dispense of the reading of the minutes and adopt with the editorial change. There were no objections. The minutes were added to AFSA website.

Treasurers Report: Bank account as of January 23, 2021 is \$12,795.99. All bills and accounts are paid and up to date.

New Business:

From meeting agenda:

- Member annual association due invoices were sent out April 1, 2021.
- The 2020-year end was completed and distributed with the agenda. Wayne Backiney requested a detailed breakdown of the accounts to have a clearer picture of the year. This will be sent with the distribution of the meeting minutes by Robbin. The year end is to be signed by Executive prior to being sent to Gov. of Alberta.
- A strike First fire extinguisher with a manufacturer date of 2014 was found to have the wrong gauge on it from manufacturer. They label indicated 195psi service pressure, but the gauge was 235psi. This information was sent to ULC for investigation with photos by Robbin. ULC has requested to have the manufacturer contact Robbin directly for further information if required.
- Procedures for the Executive Elections next were as well as the Fire Sub Council position were mentioned.
 - o Fire Sub Council seat – two resumes to be submitted to Fire Sub Council to be voted on
 - o Executive Seats & Executive Secretary position – names and letter of interest to be sent.
 - o Current AFSA board is election committee.

Kevin Stanger noted that according to documents he read, the Fire Sub Council seat can be represented by anyone in the industry.

Action Items From Previous Meetings:

- 01.30.20.1 Bylaws were retyped by Kevin Stanger. To be distributed with meeting minutes and original scanned documents to membership for review. Comments and suggestions to be sent to Robbin within 4 weeks. Kevin to draft updated bylaws to be redistributed to membership once all comments have been received. Motion made by Marc Chayen, seconded by Wayne Backiney – no objections.

- 01.30.20.2 Terms of reference to be developed for all positions that represent the AFSA once bylaws have been updated and accepted. – Tabled
- 01.30.20.3 Prioritize and develop an achievable action plan for the four industry committees once bylaws have been updated and accepted. - Tabled

Introduce levels of membership:

- o Industry - full input, eligible for board membership and vote.
- o Associate - limited - external input and guidance - provide services to the industry.
- o Corporate - supports and promotes the AFSA.
- o Exoficio - AHJs - intent, interpretation and application of legislation and compliance

Committee Reports:

- a. Portables:** (Wayne Backiney): Motion to submit a letter to the shop certification bodies (Intertek/ULC) to have an outline of the virtual inspection process and documentation requirements requested, and how the Association can help with the transition during the pandemic. Motion made by Marc Chayer, seconded by Shelby Van Groothest – no opposed.
- b. Fixed Systems:** (Ron Foxcroft): In view of Premium Fire Trial, it is apparent the City of Calgary (AHJ) is enforcing compliance. All deficiencies are to be reported at 10 days if no repairs have been scheduled to be completed. Once reported, the sites are being notified by the AHJ within a day or two.
- c. Fire Alarms:** (John Wingert): John Wingert was unable to attend. Pat Purnell requested information from the membership regarding Emergency Light reports. The City of Airdrie inspector has 'failed' a submitted report from a service company stating it was not compliant. Robbin stated that there is no formal documentation requirements for inspection/maintenance reports. However, AHJ is the local authority and are able to increase the requirements of the code. It is suggested by Marc Chayer and Kevin Stanger that companies simply request what information is required and submit what is requested to avoid non-compliance.
- d. Canopy Cleaning:** (Shelby VanGroothest): No report to submit
- e. Fire Sub Council:** (Robbin Foxcroft): Latest meeting was held on March 18, 2021 virtually. New codes expected from NRC in December 2021. AMA to review and release current updated Standatas in approximately one year. Robbin posed two questions to the council. Can the servicing company release final reports/documents to building management companies or insurance companies if requested? The final documents/reports should be sent to the customer only, for them to send them to the requested parties.
Can a building owner/occupant removed fire extinguishers if/when they move to a new location? If they purchased the equipment it is their possession. The building can be put back to the shell condition it was upon lease/purchase.
- f. Fire Administrator's Office:** (Tina Parker): Tina was unable to attend, no update was provided
- g. Sister Associations:** No updates at this time

Membership: Behr Integrated Solutions

Round Table:

Marc Chayer – The Association is as strong as its membership. We are a common group for the betterment of the industry. We need to use our voice as a group. With the new executive coming in there is hope of a new strong Association.

Shelby VanGroothest – There is a canopy/exhaust cleaning company from Dawson Creek believed to be called Peace County that are completing service, but are not certified.

Next Meeting: We would like to propose two dates for the next meeting to allow choice for our members to be able to attend. September 17th or September 24th would be the options for the next meeting. Robbin will send out date options and follow up with the scheduled date of the next meeting once confirmed.

As this concluded the business on hand, the meeting was adjourned at 11:42 pm.

Secretary/Treasurer

Robbin Foxcroft

